

# Final Writing Prompt

## AVID “Write-Off”

### Directions and Suggestions

Thank you for participating in our AVID “Write-Off”. Please administer the final prompt sometime in early February so you can meet the **February 20, 2004 deadline** to submit essays. All coordinators/teachers should **submit 2 essays from each AVID class for scoring**.

- Read the directions and ask students to underline key words.
- Allow 45-50 minutes for students to write.
- Write “start” and “stop” times on the board.
- Essays **must** be handwritten in ink and legible.
- Direct students to respond completely to the prompt.
- Encourage students to pre-write.
- Remind students to allow time for proofreading.
- Congratulate students for completing a challenging task!
- Select the 2 best essays from each of your AVID sections.

### Important Dates

#### Region IV “Write-Off” 2004

December, 2003	Write-Off materials distributed to sites.
January, 2004	Teachers prepare/administer practice prompts.
February 2-13, 2004	Administer final prompt.
<b>February 20, 2004</b>	Each participating AVID site submits <b>2 student essays per AVID section</b> for scoring to regional offices at Contra Costa COE or San Mateo COE.
March 2, 2004	Essays will be scored holistically. Regional winners will be selected.
April, 2004	Certificates will be sent to <u>all</u> participants. Plaques will be sent to winners. <b>To facilitate the awarding of certificates, please submit a typed list with the names of all students who have written essays in each of your AVID classes. Check spelling; we also use these names for engraved prizes. Include your name and the name of your school site.</b>